

GLOBAL PROJECT LEADER

COMPANY: SparingVision (Paris)

POSITION: Permanent position (start asap)

SparingVision is a privately owned biotech company, dedicated to the development and commercialization of genomic medicines for the treatment of blinding inherited retinal diseases. The firm is building the product development portfolio, leveraging its expertise in development of innovative genomic based medicines.

For more information on the company, please visit the website at: <https://sparingvision.com>

MISSION

The Global Project Leader will drive the development of an innovative, early-stage gene therapy project from research candidate to CTA/IND submission and beyond. He/She will be responsible for the cross-functional management of the project team across expert activities (CMC, nonclinical, clinical and regulatory). The Global Project Leader will be accountable for achieving milestones of the development project by meeting company and regulatory requirements according to time, quality/scope and budget constraints.

WORK ENVIRONMENT

This is a high growth, fast paced start-up biotech organization. The ability to be productive and successful in an intense work environment is critical. Willingness and ability to travel domestically and internationally might be required.

MAIN ACTIVITIES & RESPONSIBILITIES

- The Global Project Leader organises and leads cross functional project meetings to build the development plan and to follow up its execution:
 - Oversee the day-to-day management and delivery of a range of complex activities within the development of a gene therapy product
 - Ensure the coordination of the above activities for the successful implementation of gene therapy product development
 - Prepare and monitor Project plan in order to meet company goals and milestones,
 - Lead the project team and ensure good communication within the team,
 - Write and distribute agendas and minutes of project team meeting
 - Closely follow up the project execution (timelines, costs, risk assessments, milestones and deliverables) through different tools (Gantt chart, slide decks, reports)
- Coordination and follow-up of the project budget
- Participate to transversal working groups with the relevant teams internally & externally and provide the necessary steering elements for top management to make decisions.

PROFILE

- Engineering degree or equivalent, PharmD, PhD in life science
- At least 5-year experience in pharmaceutical development in the biotech/pharma industry,
- Fluency in French and English, both written and oral
- Action planner, ability to challenge, ability to meet and enforce deadlines and budgets
- Strength of proposal, ability to develop scenarios,
- Team oriented and ability to coordinate multidisciplinary project teams,
- Computer skills including proficiency in MS Offices softs,
- Ability to review processes and identify the critical elements,
- Competitive, able to demonstrate leadership skills and highly motivated.

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other instructions, and perform any other related assigned duties.

The position is based at SpringVision Headquarters in Paris, France. The Global Project Leader will report to the COO.