

**Non-Clinical Project Manager (junior)**

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**Department: Development Science**

**Line Manager: Principal Scientist**

**Location: Paris**

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**Our Company**

SparingVision is a genomic medicines company, translating pioneering science into vision-saving treatments. At the heart of this is a pipeline of gene independent treatments for rod-cone dystrophies. Lead products, SPVN06 and SPVN20, address mid and late stages of retinitis pigmentosa (RP) respectively. RP is the most common inherited retinal disease and affecting two million people worldwide. There is currently no treatment to treat all genetic forms of this rare retinal disease ultimately leading to blindness. These novel medicines could form the basis of a suite of new sight-saving treatments with potential applications across many other retinal diseases, regardless of genetic cause.

The Company is supported by a strong, internationally renowned team who aim to harness the potential of genomic medicine to deliver new treatments to all ocular disease patients as quickly as possible. SparingVision has raised €60 million to date and its investors include 4BIO Capital, Advent France Biotechnology, Bpifrance, Foundation Fighting Blindness (US), Fondation Voir & Entendre, UPMC Enterprises, Jeito Capital and Ysios Capital. For more information, please visit [www.sparingvision.com](http://www.sparingvision.com).

**Job description**

We are looking for a nonclinical project manager to support the Head of Development Sciences Program Management and Business.

Your responsibilities will primarily focus on the coordination of the various workflows within the department of Development Sciences to ensure timely progression of SPVN nonclinical activities along the pipeline. You are a team player with a roll-up the sleeve attitude who is organized and thinks out of the box. You have great communication and project management skills.

**Duties**

The PM will assist in all aspects of initiating, planning, executing, and reporting critical nonclinical activities and ensure timely and quality delivery.

- Implement DevSci PM specific tools and processes

# SPARINGVISION

GENOMIC MEDICINES FOR OCULAR DISEASES

- Work closely with lead scientists to support subteam meetings, including meeting logistics, meeting agendas, meeting minutes and follow up on completion of action items
- Create and maintain integrated project plans to track milestones and advancement towards corporate objectives
- Create nonclinical and bioanalytical dashboards to communicate the status, risks and mitigations strategies.
- Manage CRO contracts, invoices, change orders, and related issue resolution
- Participate in study monitoring activities by initiating and tracking material and sample shipment.

## Requirements

- BS or MS in pharmacology, toxicology or relevant field with 3+ years of nonclinical project management experience
- Excellent written and verbal communication skills in English (required) and French (preferred)
- Outstanding organizational skills including attention to detail and ability to multi-task
- Thrive in a fast-paced international environment
- Master PM tools such as Smartsheets, Trello, Monday or Microsoft Project

## We offer:

- The opportunity to realize your full potential while advancing the development of highly innovative genomic medicines for patients suffering from inherited retinal diseases.
- A start-up and entrepreneurial mindset, a hands-on approach and flexible work environment
- Salary depending on qualifications and experience.

How to apply Please send your CV/resume and cover letter to Farah Ouechtati,  
[farah.ouechtati@sparingvision.com](mailto:farah.ouechtati@sparingvision.com)