

SPARINGVISION

Supplies and Samples Manager

Title: Supplies and Samples Manager

Line Manager: VP, Portfolio project management

Department: Operations

Location: Paris, France

OUR COMPANY

SparingVision is a genomic medicines company with a mission to translate pioneering science into vision saving treatments. Leveraging its unparalleled understanding of retinal diseases, SparingVision has built the world's most compelling portfolio of synergistic cutting-edge gene therapy and genome editing treatments for inherited retinal diseases (IRDs). Both of its most advanced products, SPVN06 and SPVN20 look to go beyond single gene correction therapies to deliver new mutation agnostic treatments for Retinitis Pigmentosa (RP), a group of IRDs which are the leading cause of blindness globally. The Company also has a strategic collaboration with Intellia Therapeutics (NASDAQ:NTLA) to develop novel genome editing-based treatments for ocular disease utilizing CRISPR-Cas9 technology.

For more information, please visit our website at: <https://sparingvision.com>

JOB SUMMARY

The Supplies and Biosamples Manager will drive the strategy and execution of SparingVision clinical supplies, IMP/NIMP and biosamples shipment and storage through the alignment with clinical, nonclinical and CMC needs in accordance with quality, budget and timelines constraints. The Supplies and Biosamples Manager will establish and improve supplies and samples storage and tracking processes and tools.

ESSENTIAL FUNCTIONS

- In the context of clinical studies: management of clinical supplies and human samples
 - Identification and selection of the vendors/CRO
 - Coordination of vendors/CRO and investigational sites
 - Management and follow-up of direct supply and shipment (delivery times, transport costs and efficiency, inventory, adequate schedule of shipments...)

- Budget management (tracking and validation of contracts/invoices/amendments)
- In the context of nonclinical studies: management of biosamples
 - Coordination with SparingVision Subject Matter Expert(s) and/or the external partners (CDMO/CRO); request quotes, timelines, contact information, etc.
 - Shipment handling and follow-up: preparation and review of the travel documentation and export/import permits for international shipments: request quotes from the carrier, export/import permits review, custom invoice, end use letter, USDA statements etc.
 - Management, tracking and close follow-up of the incidents
 - Inventory management: maintain up to date the inventories (test article, biological samples, supply...)
- In the context of Bioanalytical assays: Management of raw material shipment
- Storage management of the IMP/NIMP, the raw materials (MCB, plasmids), products (GMP and non GMP) and the biobanking
 - Selection of the vendors: cost effectiveness analysis, GDP compliance, storage site location
 - Management and closely follow-up of the vendors
 - Budget management: tracking and validation of contracts/invoices/amendments

PROFILE

- Engineering degree or equivalent, PharmD, PhD in life science
- At least 5-year experience in pharmaceutical development in the biotech/pharma industry
- Fluency in French and English, both written and oral
- Action planner, ability to challenge, ability to meet and enforce deadlines
- Strength of proposal,
- Team oriented
- Computer skills including proficiency in MS Offices softs,
- Ability to review processes and identify the critical elements,
- Able to demonstrate leadership skills and highly motivated.

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other instructions and perform any other related assigned duties.

The position is based at SparingVision Headquarters in Paris, France. The Supplies and Biosamples manager will report to the VP, Portfolio Project Management.